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DATE: Tuesday 18 March 2014

## **EDUCATION INFORMATION BRIEFING**

**Meeting to be held on Tuesday 18 March 2014**

### **QUESTIONS ON THE INFORMATION BRIEFING**

The Briefing comprises:

- 1 ANNUAL UPDATE ON YOUTH SERVICES - 2013** (Pages 3 - 10)
- 2 UPDATE OF THE 2014/15 EDUCATION PORTFOLIO PLAN** (Pages 11 - 50)
- 3 ACHIEVING TWO YEAR OLDS CAPITAL ALLOCATION MARCH 2014 UPDATE**  
(Pages 51 - 52)
- 4 BROMLEY ACADEMY PROGRAMME UPDATE** (Pages 53 - 60)

Members and Co-opted Members have been provided with advanced copies of the Part 1 (Public) briefing via email. The Part 1 (Public) briefing is also available on the Council website at the following link: <http://cds.bromley.gov.uk/ieListMeetings.aspx?XXR=0&Year=2014&CId=559>

**Paper copies of this Information Briefing will not be available at the meeting of Education PDS Committee.**

**Information Items will not be debated at Education PDS Committee unless a member of the Committee requests a discussion be held. 24 hours notice must be given to the Clerk.**

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## London Borough of Bromley

### PART 1 - PUBLIC

#### Briefing for

#### Education Policy Development and Scrutiny Committee Tuesday 18 March 2014

## ANNUAL UPDATE ON YOUTH SERVICES - 2013

Contact Officer: Paul King, Head of Service, Bromley Youth Support Programme

Chief Officer: Terry Parkin, Executive Director of Education, Care & Health Services

### 1. Summary

1.1 The purpose of this report is to provide an update on the work of the Borough's Youth Services for the calendar year 2013.

### 2. THE BRIEFING

2.1 The scope of the Borough's Youth Services and the statutory responsibilities that they are intended to meet are detailed in Appendix 1 to this report.

2.2 These services contribute to meeting Council responsibilities to:

- a. support young people to remain in Education, Employment and Training
- b. promote and provide things for young people to do outside of school time
- c. deter young people from anti-social and offending behaviour
- d. safeguard and support young people if they do offend and enter the youth justice system
- e. manage work experience and educational visits

2.3 The Bromley Youth Support Programme (Targeted and Universal), Education Business Partnership and the Youth Offending Service Teams are situated within the Education, Care and Health Services Children's Care Service Division. Together these services employ 67 full time equivalent staff who are located at the Civic Centre, 4, Masons Hill and at the 4 Youth Centres across the Borough.

2.4 The Bromley Youth Music Trust, the Duke of Edinburgh Awards, Youth Council, Summer Activities Programme, Bromley Mentoring Initiative and the Borough's Youth Centres are examples of services that fall within the area of the Council's services to Young People. Additionally, officers within the service have a role to play in supporting and promoting private and voluntary sector youth services.

2.5 Service performance reports are presented each year for the Bromley Youth Support Programme (Targeted and Universal), Bromley Youth Council, Duke of Edinburgh Awards,

Youth Offending Team and Bromley Youth Music Trust. From 2014, the Education Business Partnership will also be producing an annual performance report.

2.6 This report provides an update on the work of the Bromley Youth Support Programme (Targeted and Universal).

## **2.7 Bromley Youth Support Programme (BYSP) Headline Attendance and Participation Numbers**

2.8 From January 2013 to December 2013 The Bromley Youth Support Programme has had contact with 4,486 individual young people with these young people participating in activities 17,961 times. This is an increase on last year with 945 more young people accessing BYSP centres and projects.

## **2.9 UNIVERSAL YOUTH SUPPORT**

### **2.10 Duke of Edinburgh Award**

2.11 Delivery of the Award across the borough is at an all-time high, with over 21 schools and groups delivering to 2,500 young people currently undertaking the Award and over 400 young people due to receive Awards this March. The award raises young people's aspirations, builds their resilience, informs their decisions – and thereby reduces teenage pregnancy, risky behaviours such as substance misuse, and involvement in crime and anti-social behaviour.

2.12 The current level of participation is representative of over 7,000 hours of volunteering that connects young people with their communities, enabling them to belong and contribute to society, through volunteering and supporting them to have a voice in decisions which affect their lives.

### **2.13 Youth Involvement**

2.14 The work of the Youth Involvement Team includes the running and development of Bromley's Youth Council and associated activities.

2.15 Bromley Youth Council (BYC) is currently undertaking its biennial elections in Schools, Colleges and associated groups. In 2012, 8946 young people in the borough voted in the Youth Elections, and a higher number is expected in 2014.

2.16 The Youth Council held its Annual Manifesto Event in March 2013 to which representatives from all secondary schools and colleges were invited. This event informs the campaign areas run by the Youth Council for the year. In 2012 BYC ran a highly successful Anti Bullying campaign with all schools across the borough signing up to the BYC Anti Bullying Pledge. In 2013, the Youth Council has run an equally successful Mental Health and Wellbeing Awareness campaign; with BYC lesson plans and a BYC awareness film being used in PSHE lessons across the borough.

2.17 Bromley Youth Council enables young people to have a say in how local services are organised and connects them with local democracy. The Youth Council meets regularly to discuss issues which are relevant to young people in Bromley and works to influence policy and development within the local authority on behalf of young people. In addition BYC has representatives on both United Kingdom Youth Parliament and British Youth Council.

- 2.18 Youth Council representatives are co-opted members on Public Protection and Safety PDS, Recreation and Renewal PDS, Care PDS and Education PDS. The Youth Council are in the process of establishing representation on Bromley Safeguarding Children's Board and Police Youth Advisory Board.
- 2.19 During the current two year period, young people have been represented from 13 schools alongside representatives co-opted from Living in Care Council and Bromley Young Advisers.

## **2.20 Detached and Mobile**

- 2.21 This year has seen development of the mobile and detached team to undertake both more targeted delivery, and also to undertake external contracts, via a partnership with Affinity Sutton Housing Association. The team also takes the leading role in the organisation of the BYSP summer parks programme.
- 2.22 This targeted extension has resulted in the team delivering three Information, Advice and Guidance drop in sessions for young people each week. These are delivered at the central library, and two from Bromley college campuses, with the aim of supporting young people to stay in EET.
- 2.23 The team has successfully undertaken a one year contract with Affinity Sutton, primarily delivering to young people in Mottingham and Penge areas. Negotiation of a further contract is currently underway.
- 2.24 The mobile and detached team have worked on the streets with 818 individual young people between April and December 2013 and have recorded 2046 attendances by young people (not counting all young people seen via summer programmes).

## **2.25 Phoenix youth group**

- 2.26 This group is open to young people with special needs aged between 10 and 25 years. The service operates on two evenings per week, and this year delivery has been split into age appropriate sessions, with one evening for 10 – 15 yr olds, and one for 16 plus age range.
- 2.27 For many of the group members the club is the only social activity they undertake each week, offering an invaluable opportunity to participate and engage in social and informal educational activities. In addition it offers valuable respite for parent and carers.
- 2.28 The project has worked with 94 individual young people between April 13 and December 13. This represents 1588 actual attendances and a sessional average attendance of 23 people.

## **2.29 Summer programme**

- 2.30 Between Saturday 20 July and Sunday 1 September 2013, the BYSP ran a 36 day programme in parks across the borough which was a collaboration between universal and targeted youth support services. The programme was aimed at young people aged between 10 and 19 (or up to 25 for those with disabilities). It included activities such as sports; football, basketball, hula hoops and rounders; creative activities including henna tattoos, jewellery making, nail art, paper mache statues and smoothie making. Delivery

was through a combination of commissioned and directly delivered services organised by the Bromley Youth Support Programme.

2.31 The programme was set a performance target to exceed the level of participation achieved by the previous years' programme by 20%. As total participation in the previous year's programme had been 6,451 with an average of 179 people attending each individual event a target of 7,500 was set.

2.32 At the end of this year's programme 11,293 people had attended the programme with an average of 314 attending each event. 5,278 under 8's attended and 6,015 over 8's attended. Given that many of the under 8's also attended with their parents we can reasonably assume that roughly 5,000 parents also attended the park days.

2.33 The programme successfully met its key objectives of:

- increasing individual participation
- encouraging community participation
- providing a diversion from anti-social and criminal activity
- providing an opportunity for Council partners to reach more people
- increased participation in other services provided by Bromley Youth Support Programme

### **2.34 Targeted Youth Support Programme (TYSP)**

2.35 TYSP has provided direct one to one support for 1,701 young people through 2,020 face to face interventions. This is an increase of 829 compared to the same period last year. Detailed below are the specific areas where direct support has been provided to vulnerable young people.

### **2.36 Support for young people at risk of becoming Not in Education Employment and Training**

2.37 A key part of BYSP's support is the identification of young people who are Not in Education, Employment and Training (NEET). Last year schools and partners referred 39 young people in year 11 for one to one support where they considered the young person to be at risk of becoming NEET on leaving Year 11, of these 39 young people who received one to one support 77% are now in some form of EET.

2.38 TYSP also provided tailored group work packages in school (Power to Progress) for young people at risk of becoming NEET as identified in year 11 by schools. In the last academic year 28 young people were supported through this programme across 3 schools. These young people were followed up in Year 12 and of the original 28, 96% are in some form of Education Employment or Training.

### **2.39 Drop in Sessions**

2.40 Each week BYSP provides 7 Information, Advice and Guidance drop in sessions for young people who are NEET across the borough. These are delivered at each of the 4 Hubs, Bromley College (at both Orpington and Bromley campus) and the Central Library. Last year 543 young people received advice and support in finding training, college courses or work through these sessions.

## **2.41 Targeted Youth Activity Provision**

2.42 Each Hub runs 4 youth work sessions each week. In the last year from January to December 2013 TYSP supported 2,433 young people who attended local Hubs 16,922 times. Evening provision is directly linked to the one to one and targeted group work by encouraging the young people worked with during the day to engage in evening activities. This means that they benefit from further informal education but also get on-going support and the opportunity to build positive relationships with youth support professionals. The informal education offer includes project work that ranges from planning an allotment and cooking the produce to writing and performing a music track that describes living in their local area. It also covers key issues relevant to young people including, drugs and alcohol, sexual health, mental health, Black History. In addition young people have been involved in working with their local community on a wide variety of projects but most notably the development of the skate park in Biggin Hill and the BMX facility in Mottingham.

## **2.43 Support for young people at risk of entering the criminal justice system and at risk of exclusion.**

2.44 BYSP provides one to one support for young people from Year 6 upwards. This will involve anything from primary to secondary transition support, anger management, access to positive activities or support to access other voluntary sector providers. In the last year 262 referrals were received from other services for this type of support which has resulted in outcomes such as young people making successful transitions from primary to secondary school to being better able to deal with their anger in school.

## **2.45 LAC NEET Support**

2.46 This support focusses around monthly meetings with key managers in LAC, Leaving Care and the Virtual Head to identify and provide support to LAC and Leaving Care young people who are at risk of becoming or who are NEET. This work will assess the best type of support for a particular young person whether it is mentoring provided by BEBP, the Youth Contract or one to one IAG support. In the last year TYSP has worked intensively with 17 LAC/Leaving Care young people who were referred to the service by social care of these 23% are currently NEET.

## **2.47 YOT NEET Support**

2.48 Within the YOT, BYSP provides 2.5 days a week of IAG support. This means that all post 16 young people in the YOT who are NEET get to meet a Youth Support Worker and are supported to find a suitable EET offer. BYSP also holds monthly YOT NEET panel meetings. These meetings review all the current post 16 YOT NEET to ensure that all young people are being effectively supported and engaged and that where blockages are occurring concerns are escalated to other services to see if additional support can be provided.

## **2.49 NEET contact**

2.50 BYSP have a responsibility for contacting NEET young people and providing them with support into Education, Employment or Training. This support has developed over the last year to the extent where the team produced its best ever September Guarantee result with just 68 young people who did not have a confirmed Education, Employment or Training destination.

## **2.51 Tracking of young people's participation in EET**

2.52 BYSP also tracks all young people between the ages of 16 and 19 to ascertain what they are doing and if they need any support to enter or remain in EET. In the last year our tracker alone updated the destination and made contact with 6,814 young people. Where a young person is Not Known and they are not responding to letters and telephone calls a home visit is undertaken to ascertain if they are still living at the address or have moved out of the area and the nature of the support they require.



**SUMMARY OF STATUTORY DUTIES MET THROUGH BROMLEY YOUTH SUPPORT PROGRAMME**

<b>INFORMATION ADVICE AND GUIDANCE (IAG)</b>	<b>PROMOTING POSITIVE ACTIVITIES</b>	<b>YOUTH OFFENDING TEAM/SERVICE</b>
<p>Under Section 68 of the Education and Skills Act of 2008, Local Authorities have a duty to 'assist, encourage and enable' young people aged 13-19 (and young adults with a learning difficulty and/or disability up to the age of 25) to participate in education or training. Services provided under this duty were previously delivered under the 'Connexions' brand which was replaced by an all-age careers service by April 2012. Local authorities are no longer required to provide a universal careers guidance offer, but do retain a responsibility for providing targeted support for vulnerable young people. There are no stipulated requirements and the method by which they meet this duty is at the discretion of individual Local Authorities.</p>	<p>Under Section 507B of the Education Act 1996, Local Authorities have a duty to ensure that young people have access to sufficient educational leisure-time (Positive) activities which are for the improvement of their well-being and personal and social development, and sufficient facilities for such activities; that activities are publicised; and that young people are placed at the heart of decision making regarding the positive activity provision. There are no stipulated requirements and the content and mode of delivery of a local "youth offer" is largely at the discretion of the Local Authority.</p>	<p>Under Section 39 (1) of the 1998 Crime and Disorder Act Local Authorities, acting in co-operation with partners (who are also under a duty to co-operate with the Local Authority) have a duty to establish in their area one or more Youth Offending Teams.</p> <p>The introduction of the Legal Aid Sentencing and Punishment of Offenders Act 2012 from December 2012, places an increased duty on the Local Authority with respect to the safeguarding and care of all young people held on remand.</p>
<p>Section 72 places a duty on Local Authorities to secure and provide information about learner and participation in education and training. The content of the information required is defined by a Department for Education specification to which an individual Local Authority is required to adhere. Local Authorities are permitted to discharge this duty via a third party.</p> <p>Both Section 68 and 72 are integral to Local Authorities duties in respect to the Raised Participation Age which will be effective from September 2013.</p> <p>Section 139A of the Learning and Skills Act 2000 places a duty on Local Authorities to arrange for an assessment of needs of young people with Learning Difficulties and Disabilities who are making a transition between places of learning after Year 11 of their compulsory education. The Act stipulates the required competence of staff undertaking the assessment and the points at which assessment must be made.</p>	<p align="center"><b>MANAGEMENT OF WORK EXPERIENCE</b></p> <p>Under Section 112 of the School Standards and Framework Act 1998, the enactments relating to the prohibition or regulation of the employment of children do not apply to the employment of a child in his last two years of compulsory schooling if the employment is in pursuance of arrangements made—</p> <p>(a) by a local education authority, or</p> <p>(b) by the governing body of a school on behalf of such an authority,</p> <p>with a view to providing him with work experience as a part of his education.</p> <p>Therefore, although it does not have a duty to provide work experience, the local authority needs to maintain a policy setting out conditions whereby a governing body may act on its behalf and monitor provision made under this delegated authority.</p>	<p align="center"><b>MANAGEMENT OF EDUCATIONAL VISITS</b></p> <p>The main legislation covering this area is the Health and Safety at Work etc Act 1974 and regulations made under that Act.</p> <p>Regulations made under the Health and Safety at Work etc. Act 1974 set out what actions employers are required to take.</p> <p>Health and safety arrangements must be set out in a written health and safety policy and employers must ensure that employees receive relevant training.</p> <p>Where the local authority is the employer, it may give a direction concerning the health and safety of persons (including pupils) on the premises or taking part in activities elsewhere. Under section 29(5) of the Education Act 2002, governing bodies of schools must comply with any such direction from the local authority.</p> <p>The employer (the local authority, governing body or proprietor) is responsible for health and safety, though tasks may be delegated to staff.</p>

**SUMMARY OF SERVICES PROVIDED BY OR THROUGH THE BROMLEY YOUTH SUPPORT PROGRAMME IN MEETING STATUTORY DUTIES**

<b>CAREERS IAG FOR ALL</b>	<b>ACTIVITY DELIVERED DIRECTLY BY THE TARGETED YOUTH SUPPORT PROGRAMME (TYSP)</b>	<b>ACTIVITY DELIVERED DIRECTLY BY THE UNIVERSAL YOUTH SUPPORT PROGRAMME (UYSP)</b>	<b>ACTIVITY DELIVERED DIRECTLY BY THE YOUTH OFFENDING TEAM</b>	<b>ACTIVITY DELIVERED DIRECTLY BY BROMLEY EDUCATION BUSINESS PARTNERSHIP (BEBP)</b>
<p>The programme signposts young people to Impartial Careers Information, Advice and Guidance via websites/helpline and local services:</p> <ul style="list-style-type: none"> <li>National Careers Service website/helplines (and other as appropriate)</li> <li>School/College Careers Education and Work Related Learning programmes and sources of Careers IAG</li> <li>Bromley Education Business Partnership activities purchased by schools/colleges</li> <li>Library (self service IAG access points)</li> </ul>	<p>1-1 and groupwork Support from BROMLEY TARGETED YOUTH SUPPORT PROGRAMME (BYSP)</p> <p>Specialist support to young people with LDD to meet statutory duties re. Section 139A Assessments.</p> <p>TYSP also provides source of <b>referrals</b> for:</p> <ul style="list-style-type: none"> <li>ESF employability support projects</li> <li>Princes Trust</li> <li>Bromley Employment Project</li> <li>Bromley Education Business Partnership:                             <ol style="list-style-type: none"> <li>Bromley Mentoring Initiative</li> <li>Pre-apprenticeship programme</li> <li>Work Experience</li> </ol> </li> </ul>	<p>Youth centre based activity programme operated at 4 Youth Support Hubs</p> <ul style="list-style-type: none"> <li>Duke of Edinburgh Award Scheme</li> <li>Mobile Youth Support Team</li> <li>Youth Involvement (including Youth Council)</li> <li>Youth Offer for young people with disability</li> </ul> <p>ACTIVITY DELIVERED BY THE UYSP THROUGH COMMISSIONS AND COLLABORATION</p> <ul style="list-style-type: none"> <li>Bromley Music Education Service (Bromley Youth Music Trust)</li> <li>Bromley and Downham Youth Club</li> <li>Darrick Wood Youth and Community Youth Centre</li> <li>Bromley Council for Voluntary Youth Services Grant funded activity</li> <li>Bromley Mytime Arts Train and Myfutures</li> <li>Pro-Active Bromley Sports Partnership Programme</li> </ul> <p>Promotion of total Bromley Youth Offer via Borough's marketing channels</p> <p>Lead delivery partner for the Community Safety parks based summer and Easter diversionary programme</p>	<p>The YOT team delivers a remit of court and community and prevention and intervention work that is statutorily required to include the following activities:</p> <ul style="list-style-type: none"> <li>the provision of assistance to young people to determine whether reprimands or warnings should be given</li> <li>the provision of support for children and young people remanded or committed on bail while awaiting trial or sentence</li> <li>co-ordination with Children Social Care to facilitate the placement in local authority accommodation of children and young people remanded or committed to such accommodation under section 23 of the Children and Young Persons Act 1969</li> <li>the provision of reports or other information required by courts in criminal proceedings against children and young people</li> <li>provision of activity appropriate to the prevention of first time entry to the youth justice system and to the support and supervision of young people on return from custody</li> </ul>	<p>Develops and maintains the local authority's policy, procedures, guidance for provision of work experience for:</p> <ul style="list-style-type: none"> <li>children below MSLA who attend Bromley education establishments</li> <li>children and young people who are placed by (or on behalf of) LBB teams</li> </ul> <p>Monitors compliance with work experience standards through range of support services:</p> <ul style="list-style-type: none"> <li>review meetings, consultancy and helpline</li> <li>specialist training and bespoke systems</li> <li>placement vetting and cross-borough partnerships</li> </ul> <p>Supports the Council's arrangements as a work experience placement provider.</p> <p>Promotes and brokers apprenticeship and work experience opportunities for young people by:</p> <ul style="list-style-type: none"> <li>1:1 support and job preparation workshops for young people including vulnerable and hard to reach individuals</li> <li>Advice and recruitment campaigns for employers</li> <li>Marketing campaigns and direct employer engagement</li> </ul> <p>Manages a comprehensive service offer that promotes enterprise, employability and positive activities and improves participation in EET by young people including provision for LAC/LC, YOT and plus:</p> <ul style="list-style-type: none"> <li>Bromley Mentoring Initiative involving 100+ community and business mentors through MOPAC</li> <li>Key Stage 4 engagement programme – identifying those at risk, raising aspirations and improving attendance</li> </ul> <p>Develops and maintains the local authority's policy, procedures, guidance and service offer for management of educational visits by schools and LA teams.</p> <p>Represents the BYSP and education business link partners at BCSB Education Committee and LBB Education Safety Committee and implements safeguarding / H&amp;S action points relating to BYSP / BEBP provision.</p> <p>Triggers ESF funding, national grants and in excess of £1m match-funding per annum.</p> <p>Provides referrals to TYSP Post-16 and contributes to tracking of NEET / EET</p>
<p>Collection and management of information to assist with targeting of support and learner provision and to demonstrate levels of post-16 learner participation in education and training (Year 11-14).</p>				

## London Borough of Bromley

### PART 1 - PUBLIC

#### Briefing for Education Policy Development and Scrutiny Committee Tuesday 18 March 2014

## UPDATE OF THE 2014/15 EDUCATION PORTFOLIO PLAN

Contact Officer: Jane Bailey, Interim Assistant Director: Education  
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Chief Officer: Terry Parkin, Executive Director of Education, Care & Health Services

### 1. Summary

- 1.1 This information briefing provides the Education Portfolio Holder and PDS Committee with an updating report on the 2014 Spring Term Portfolio Plan priorities as agreed at the Education PDS meeting on the 12<sup>th</sup> November 2013 (**Appendix 1**), and a concluding update on progress made against the 2013 Autumn Term Portfolio Plan priorities. A further update on progress against the 2014 Summer Term Portfolio Plan priorities will be presented to the September 2014 PDS meeting.

### 2. **THE BRIEFING**

- 2.1 Both the 2013 and 2014 plans focus on seven key priorities, covering both the changing environment and the statutory duties of the local authority (ensuring an adequate supply of school places, determining the special educational needs of qualifying pupils).

Each of these seven priorities has clearly defined aims, actions planned across the school terms, and measures to monitor end of year achievement.

#### Autumn Term update (2013 Education Portfolio Plan)

Good progress has been made against all aims reported in the 2013 Portfolio Plan. Where work continues into 2014, this has been factored into the current plan.

Key achievements of 2013 include:-

- Eight fewer schools supported by the school improvement service
- 20 Bromley students with more complex needs have moved from school to Bromley College and are reported to be progressing well, enjoying the new facilities and the opportunities they bring around vocational training and life skills
- Creation of employment opportunities for 48 young people
- 44 primary and secondary schools converted to academy status

Areas carried forward to the 2014 Education Portfolio Plan include:-

- Review of the number of school places to ensure a sufficient supply to meet current and forecast demand
- Delivery of an additional 600 places (1200 overall) for two year olds by September 2014
- Implementation of the Special Educational Needs (SEN) Local Offer

Spring Term update (2014 Education Portfolio Plan)

Whilst many of the aims are in the early stages of inception, progress has been reported across all priorities for the Spring Term 2014 (**Appendix 1**).

Key notable successes include:-

- 97% of the 4,015 primary school and 97% of the 3,324 secondary school applications received on time for the 2014/15 academic year were submitted on line
- The primary school academy conversion programme has achieved 28 conversions with a further 9 conversions in progress and 28 schools exploring conversion
- 780 places created for two year olds within the private, voluntary, independent and maintained early years provision

Key challenges remain across all areas with particular focus on:-

- Implementation of the SEN Education Reform as laid out in the Children and Families Bill
- Supporting primary schools in the process of conversion, or exploring conversion, to Academy status

The Education PDS Committee has received a number of reports on areas covered within this briefing. The table below provides more details:-

<b>PDS Number</b>	<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Report Title</b>
<b>ED13079</b>	17th Sept 2013	7a	<a href="#">Basic Need Programme</a>
<b>ED13089</b>	17th Sept 2013	7d	<a href="#">Proposed school expansions for 2014/15</a> <a href="#">Review of Primary School Development plan</a>
<b>ED14010</b>	30th Jan 2014	8b	<a href="#">Update on School expansions</a>
<b>ED14014</b>	30th Jan 2014	12	<a href="#">SEN Pathfinder Project, Children and Families Bill</a>
<b>ED14016</b>	30th Jan 2014	5	<a href="#">Not in Education, Employment or Training (NEET) - Strategies for improving the participation of young people in EET</a>
Web Page	Published 16 <sup>th</sup> Jan 2014	N/A	<a href="#">Raising the Participation Age Bromley Web Site Page</a>
<b>DRR14/015</b>	5th Feb 2014	8a	<a href="#">Bromley Youth Employment Project</a>
<b>DRR13/134</b>	26th Nov 2013	7	<a href="#">Recreation and Renewal Portfolio Plan 2013/14 (Aim 3d page 23)</a>

# **Education Portfolio Priorities**

(Including the Education Covenant & Commitments)

January – December 2014

**Spring Term Update March 2014**

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Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers	7
Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity	11
Use the academy and Free School programme to promote and develop further that choice	15
Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents	17
Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer	21
Ensure those pupils with special educational needs have good outcomes	23
Ensure high quality provision continues for the vulnerable, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education	29

**This Covenant complements our 17 Education Commitments approved by the Full Council on 21 January 2013**

Our 17 Educational Commitments set out this Council's educational philosophy and general principles. In those Commitments we make it clear that the LEA working with Governing bodies welcome and encourage all schools to become Academies with all the independence of action that such Academy status brings. We support the creation of new Free Schools and the expansion of selective education. Three Free Schools have only recently been approved to open in the north of the Borough.

We are mindful of the fact that education in this Borough is being provided through public funds, in buildings which in many cases were paid for by the local community or by the churches and with public support to provide an education for the children of the Borough and surrounding area. We as a Council and indeed as a community all have an obligation to children and young people and we outline our commitments to them and our expectation of them below.

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**As a Council:**

We retain more than 250 statutory educational duties including some major overarching responsibilities. As the civic leader of the community, we have a duty to the residents of the borough: to ensure that there are sufficient school places; that the quality of the education provided is of the highest standard; that our children leave school prepared for a successful and fulfilled adult life; and that our young people are able to play their part as citizens in a democratic, economic prosperous Britain.

**For Parents:**

We will provide a choice of good and outstanding schools (including academies and Free Schools) in which your children can thrive socially and academically. In return, we expect you to support your children by ensuring they attend school, behave well, undertake school and homework, and co-operate with school staff.

**For Pupils:**

We will work to ensure that your school provides a first rate education suited to your needs in safe and secure buildings. In return, we expect you to attend regularly, work hard, be well behaved and co-operate with your teachers.

**Of School Governors:**

Rightly we are very grateful for the voluntary service you give to your community as Governors. Your school or academy will give you access to high quality training and development to enable you to do your job well. In return, you will be expected to take an active part in the governance of your school, ensuring that it delivers a high quality education in a safe and secure environment, providing good value for public money.

**For School Leaders:\***

To work with children and young people is a huge privilege. We expect all our schools to co-operate with the local authority in delivering on the five outcomes given in Every Child Matters:

- Be Healthy
- Stay Safe
- Enjoy and Achieve
- Make a Positive Contribution
- Achieve Economic Wellbeing

**For Residents:**

We will ensure: that there are sufficient school places in the borough; that schools are monitored to ensure a high quality of education and behaviour; and that there is value for money provided to the tax payer. In return, we hope that you will support your local school in fundraising, charitable and other activities to support the wider community they serve.

**For Local Business:**

We will encourage schools to ensure: that pupils leave school well equipped for the world of work; and that they have the skills and attributes to be good citizens. In return, we hope that you seek to employ local young people wherever appropriate and provide Saturday part-time work or work experience where possible. We will also encourage and welcome applicants from local businesses to play an active role as school governors.

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**\* Academies**

Academies have a Section 10 of the Children Act 2004 duty to co-operate with the LA to ensure children's well-being. The LA has a duty under Section 11 of the Children Act 2004 to safeguard children in its area.

There is a statutory obligation on academies to co-operate with LAs pursuant to Section 10 of the Children Act 2004; Section 10 provides for "co-operation and well-being".

It is considered that such obligations do not interfere with an academy's independence; the creation of an academy does not rid the LA of its (pre)existing obligations regarding the welfare of children. Academies should view this in the spirit of co-operation rather than bureaucracy.

(We would expect that this duty to co-operate would include the provision of statutory information and data to the Council).



<p><u>Priorities</u> →</p> <p><u>Commitments</u> ↓</p>	<p><b>1</b> Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p><b>2</b> Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p><b>3</b> Use the academy and free school programme to promote and develop further that choice</p>	<p><b>4</b> Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p><b>5</b> Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p><b>6</b> Ensure those pupils with special educational needs have good outcomes</p>	<p><b>7</b> Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
<p><b>1</b> We believe in the right of parents (where practicable) to have as much choice of schools as possible including faith schools</p>	✓	✓					
<p><b>2</b> We will support and encourage all Bromley LA schools to convert to academy status</p>			✓	✓			
<p><b>3</b> We support the creation of 'Free Schools' and, where appropriate, will encourage local parents to apply for one</p>			✓		✓		
<p><b>4</b> We will continue to support the expansion of selective education, including Grammar Schools, in particular in the central and northern part of the borough</p>		✓	✓				
<p><b>5</b> We will continue to improve the provision of SEN education in the borough</p>						✓	
<p><b>6</b> We support the concept of an education voucher system which gives additional support to children with different educational needs, including academically gifted pupils</p>						✓	
<p><b>7</b> We will continue to encourage all Bromley secondary schools to ensure that all suitable pupils are prepared for the universities which best meet their aspirations</p>							✓
<p><b>8</b> We support the concept of a University Technical College (UTC) providing high quality technical education for 14-19 year olds</p>							✓
<p><b>9</b> We support the creation of 'modern apprenticeships' for a wide variety of skilled trades</p>							✓

<p><u>Priorities</u> →</p> <p><u>Commitments</u> ↓</p>	<p><b>1</b> Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers</p>	<p><b>2</b> Work with governing bodies, the Department for Education and others to expand popular and successful schools</p>	<p><b>3</b> Use the academy and free school programme to promote and develop further that choice</p>	<p><b>4</b> Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents</p>	<p><b>5</b> Encourage parents, faith groups, and others to work with the borough to increase the range and diversity of the outstanding schools on offer</p>	<p><b>6</b> Ensure those pupils with special educational needs have good outcomes</p>	<p><b>7</b> Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age, whether through preparation for employment, apprenticeships or higher education</p>
<p><b>10</b> We support the concept of 'lifelong learning' and the important work of adult education</p>							✓
<p><b>11</b> We support schools in ensuring that all teachers and other staff are competent in their role</p>	✓						
<p><b>12</b> We support schools in maintaining good discipline</p>	✓						
<p><b>13</b> We work to improve school governance</p>		✓					
<p><b>14</b> We work to improve the chances for under performing children, particularly in the early and primary years and will work to encourage the continuing development of high quality early years provision in the Borough through existing and new primary and voluntary providers</p>	✓						
<p><b>15</b> We encourage schools to identify children with exceptional talents or academic ability and ensure that their needs are provided for</p>						✓	
<p><b>16</b> We support changes to improve the quality and rigour of the exam system</p>	✓						
<p><b>17</b> We support measures (including reading through Phonics) to ensure that no child leaves primary school unable to read and write English and without a good competence in basic maths</p>	✓						

Note:- Ticks are hyperlinked to the relevant Priority

**Priority 1****Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 1a</b> Undertake a process of market testing for the Admissions and School Improvement Services, developing recommendations for the future delivery and quality monitoring of these services</p> <p><b>Lead Officer: Laurence Downes, Commissioner</b></p>	<p>Develop specifications for each service, with input from service teams, and engagement from key stakeholders (including, but not limited to schools, early years providers, parents and children)</p> <p>Develop a procurement plan for the market testing tendering process, finalising relevant financial and legal considerations. Seek Member approval for the procurement plan and proposed specifications as appropriate</p>	<p>Market testing tendering in process</p>	<p>Report back to Members on the outcome of the market testing exercise, presenting recommendations for consideration on the future delivery of services based on a 'best value' approach</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Specification workshops are in place with drafts in progress. Information briefings given to: all schools; early years providers, LBB staff and school governors.</p>		

**Priority 1**

**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 1b</b> Through a continuous review of school categorisation based on risk, agree intervention and support to ensure improvement in under-performing schools</p> <p>Provide intensive support to Category 4 (High Priority) schools, building capacity to bring about the necessary improvements with achievements and standards</p> <p><b>Lead Officer: Nina Newell Head of Schools and Early Years Commissioning and Quality Assurance</b></p>	<p>Ensure sufficient resource is in place to provide intensive support to high priority under performing schools as required, commissioned either through in-house resource or through a flexible framework of specialist school improvement advisors</p> <p>Provide ring fenced resources to support action plans in under performing schools. Monitored by Primary Schools Advisory Group (PSAG)</p> <p>Finalise Local Authority Self Evaluation Framework (SEF) for school improvement, in line with Ofsted requirements, and develop action plan</p>	<p>Provide an update to Education PDS on the schools identified as under performing</p> <p>Half termly Primary Support Team meetings led by Head of Service to plan levels of school support and evaluate impact</p> <p>'High priority' challenge meeting with the Head Teacher, Chair of Governors, Head of Service and Assistant Director</p> <p>Half termly Primary Support Advisory Group meetings to identify schools which may require early intervention</p>	<p>Improvements to under performing schools reported to Education PDS</p> <p>Half termly Primary Support Team meetings led by Head of Service to plan levels of school support and evaluate impact</p> <p>'High priority' challenge meeting with the Head Teacher, Chair of Governors, Head of Service and Assistant Director</p> <p>Half termly Primary Support Advisory Group meetings to identify schools which may require early intervention</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>The current 'Category Four' (high priority) school is in the process of conversion to Academy. Challenge meetings and support continue during the conversion process.</p> <p>The Primary Schools Advisory Group has now combined with the Academy Working Group to provide joined up support as schools move towards Academy status.</p>		

**Priority 1**

**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 1c</b> Undertake a programme of support and challenge for Early Years providers (including child minders), in line with revised statutory requirements, focusing on those achieving 'below good' in Ofsted and those taking two year olds</p> <p><b>Lead Officer: Nina Newell</b> <b>Head of Schools and Early Years Commissioning and Quality Assurance</b></p>	<p>In conjunction with Bromley Adult Education College, deliver the 'Child Minding: Understand how to set up a home based child care service' module to prospective child minders who wish to practice in the borough</p> <p>5 courses planned for Spring term (max 15 places each course)</p> <p>Develop the self assessment Quality Improvement Programme (QIP) and safeguarding audit tools to enable providers to assess their service in line with Ofsted and Early Years Foundations Stage requirements. Analyse responses and identify training needs</p>	<p>In conjunction with Bromley Adult Education College, deliver the 'Child Minding: Understand how to set up a home based child care service' module to prospective child minders who wish to practice in the borough</p> <p>4 courses planned for Summer term (max 15 places each course)</p> <p>Deliver focused support in individual settings and group workshops as identified by the QIP and safeguarding audit tools</p>	<p>In conjunction with Bromley Adult Education College, deliver the 'Child Minding: Understand how to set up a home based child care service' module to prospective child minders who wish to practice in the borough</p> <p>4-5 courses planned for Autumn term (max 15 places each course)</p> <p>Deliver focused support in individual settings and group workshops as identified by the QIP and safeguarding audit tools</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Child minding courses continue to be over subscribed. Discussions are in course with Bromley Adult Education College to explore how to meet the increased need. Of the five courses planned to commence March 2014, three courses will be delivered during the evening and two during the day, one of which is planned to run on a Saturday morning.</p> <p>From April 2014, training for Early Years providers will be delivered through Bromley Adult Education. This will include single agency (Early Years sector) safeguarding training.</p> <p>Training as identified through visits to settings will be delivered at a small charge to cover costs of delivery.</p> <p>Support continues in individual settings to work through the QIP and safeguarding audit tool.</p>		

**Priority 1**

**Promote educational opportunity in the borough ensuring all families have a choice of good and outstanding schools and early years providers; Education Commitments 1, 11, 12, 14, 16 and 17**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Aim 1d</b> Ensure, through ongoing review, the efficiency of the admissions service both to schools and parents  <b>Lead Officer: Iain Johncock</b> <b>Head of Strategic Place Planning</b>	Through partnership working with schools and early years providers, proactively implement the on line application process to increase the number of on line applications to primary and secondary schools  The aim is to receive 85% of applications on line from 2014 (2013 figures – primary 64%, secondary 49%)  Undertake advertising poster campaign on public transport encouraging on line admissions		
<b>Spring Term Update</b> <b>March 2014</b>  Green	97% of the 4,015 primary school and 94% of the 3,324 secondary school applications received on time for the 2014/15 academic year were submitted online.		
<b>We will measure achievement by:</b>			
Zero schools will be causing concern by 2015 No school will remain in a high priority category for more than 18 months 85% of on time school applications to be submitted on line for 2014 admissions			

**Priority 2**

**Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 2a</b> Undertake a process of market testing for Governor and Early Years Services, developing recommendations for the future delivery and quality monitoring of these services</p> <p><b>Lead Officer: Laurence Downes, Commissioner</b></p>	<p>Develop specifications for each service, with input from service teams, and engagement from key stakeholders (including, but not limited to schools, early years providers, parents and children)</p> <p>Develop a procurement plan for the market testing tendering process, finalising relevant financial and legal considerations. Seek Member approval for the procurement plan and proposed specifications as appropriate</p>	<p>Market testing tendering in process</p>	<p>Report back to Members on the outcome of the market testing exercise, presenting recommendations for consideration on the future delivery of services based on a 'best value' approach</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Specification workshops are in place with drafts in progress. Information briefings given to: all schools; early years providers, LBB staff and school governors.</p>		

**Priority 2**

Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13

This will be achieved by:

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 2b</b> Implementation of the Primary Schools development plan (including expansions) will provide additional reception places for September 2014 and beyond</p> <p><b>Lead Officer: Iain Johncock</b> <b>Head of Strategic Place Planning</b></p>	<p>Keep under review the number of school places to ensure a sufficient supply to meet current and forecast demand for all on time applicants</p> <p>(2013 – 3,820 on time applications 2018 – 4,041 projected)</p> <p><a href="#">Update on Proposed School Expansions for 2014/15</a></p> <p>From the initial cohort of 13 schools identified for expansion and feasibility studies to assess the scope and cost of school enlargement, finalise the programme of summer delivery</p> <p><a href="#">Basic Need Programme Update Report 6 (17th September 2013)</a></p>	<p>Place planning commences with consideration of 2015 and beyond</p> <p>Deliver the basic needs programme as defined in the Spring term</p>	<p>Report 'Updated Primary Schools Development Plan' to Education PDS in light of primary admissions for 2014/15, taking into account revised population projections and making further recommendations for changes in primary school capacity for admissions in the school year 2014/15</p> <p>Review basic need programme, designing and developing school enlargement options to meet the expansion needs of the Primary School Development Plan</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>An additional £42m has been secured for Basic Need (school expansion) with feasibility work completed at 14 Primary Schools <a href="#">Basic Need Programme</a></p> <p>The outcomes of Pupil Placement Working Group and an update on the Basic Need Programme were reported to Education PDS on 17<sup>th</sup> September. <a href="#">Proposed school expansions for 2014/15</a> <a href="#">Review of Primary School Development plan</a> Planning commenced for 2014/15 and 2015/16 Primary School expansion.</p>		



**Priority 2**

**Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Aim 2c</b> Development of the strategic plan to create additional secondary school places 2016 – 22 (inc feasibility study)  <b>Lead Officer: Iain Johncock</b> <b>Head of Strategic Place Planning</b>	Following consultation with Head Teachers during October/November 2013, present 'Strategic Plan – Development of Secondary School Places 2016-2022' paper to Education PDS detailing proposals for expansion	Commence implementation of Strategic Plan recommendations	Update Education PDS on the implementation of the strategic plan.
<b>Spring Term Update</b> <b>March 2014</b>  Green	Secondary school review <a href="#">Update on School expansions</a> reported to January 2014 Education PDS. Next round of discussions under way as well as further consideration of a new Catholic Secondary School and a University Technical College or similar provision.		
<b>Aim 2d</b> Build capacity to deliver an additional 600 places (1200 overall) for two year olds within the private, voluntary, independent and maintained early years provision by September 2014  <b>Lead Officer: Nina Newell</b> <b>Head of Schools and Early Years Commissioning and Quality Assurance</b>	Actively support the development of early years provision via the small business model in Bromley thorough:- - Support to prospective new providers - Collaborative working with the Planning department - Potential sale or lease of LBB owned sites  Report sufficiency of childcare and free early education across the borough to Education PDS	Implement adopted schemes to create additional places by autumn 2014	

**Priority 2**

Work with governing bodies, the Department for education and others to expand popular and successful schools and create additional early years capacity; Education Commitments 1, 4 and 13

This will be achieved by:

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Spring Term Update March 2014</b>  Green	Following the government announcement of additional funding to schools to develop childcare provision, this will be linked closely to the school expansion programme.  A full update on the Basic Needs Provision (Capital) is available on this agenda under report reference ED 14028.  780 places have been created for two year olds. An additional 320 children have been approved but are not yet attending. Approximately 25 referrals are received weekly, the majority on line.		

**We will measure achievement by:**

All on time applicants are able to receive a school place within published timescales (2013 - all children who applied for a primary place on time received a school place. Of the 3820 children, 76% received their first choice (compared to 78% last year) and 5% were directed).  
 Increase the number of early years places by an additional 600 (1200 overall) by September 2014

<b>Priority 3</b>			
<b>Use the academy and Free School programme to promote and develop further that choice; Education Commitments 2, 3 and 4</b>			
<b>This will be achieved by:</b>			
<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
<p><b>Aim 3a</b> Support organisations to open Free Schools, (including identification of potential sites in areas of basic need)</p> <p>(Application phases January 2014 and May 2014 for proposed Free Schools opening in 2015)</p> <p><b>Lead Officer: Jo Twine</b> <b>Interim Project Manager</b> <b>Academies and Free Schools</b></p>	<p>Support Langley Park Boys and Girls schools with progression of joint application to provide a two form entry Primary Free School on their grounds in 2015</p> <p>Work with the Secondary Schools Consultative Group on proposals for a Secondary Free School</p> <p>Support any other schools wishing to submit applications for a Free School</p> <p>Report to Education PDS updating on Free School submissions</p>	<p>Support the schools who have submitted applications for Free Schools in their interviews with the DfE to be held this term</p> <p>Report to Education PDS updating on Free School submissions</p>	<p>Support the schools who have submitted applications for Free Schools with their land and property matters</p> <p>Report to Education PDS updating on Free School submissions</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Consultation on the joint application sponsored by Langley Park Boys and Girls Schools to provide a two Form Entry Primary School on their grounds to serve both Planning Areas 2 and 3 (Copers Cope, Kelsey and Eden Park; Shortlands, West Wickham, Hayes and Coney Hall) closed on 2nd December 2013. Support from the London Borough of Bromley remains in place, as required, throughout the process.</p>		
<p><b>Aim 3b</b> Promote partnership working for school improvement. Ensuring that school improvement opportunities are sustained into the future (VfM).</p> <p><b>Lead Officer: Nina Newell</b> <b>Head of Schools and Early Years</b> <b>Commissioning and Quality Assurance</b></p>	<p>In partnership with academies and training schools, pilot delivery of forums to support new Head Teachers in the borough</p>		

**Priority 3****Use the academy and Free School programme to promote and develop further that choice; Education Commitments 2, 3 and 4****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
Spring Term Update March 2014	Forum to support new Head Teachers in the borough well received. It is envisaged that this will continue, with leadership responsibility transferring to the Academies.		
Green	Funding application for National Leaders of Education (NLE) approved. This will fund the provision of support for 'Special Measures' and schools requiring improvement.		
<b>We will measure achievement by:</b>			
All schools involved in a collaborative developing structure to move forward to become academies. Three or more Free School providers exploring opportunities within Borough.			

<b>Priority 4</b>			
<b>Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;</b>			
<b>Education Commitment 2</b>			
<b>This will be achieved by:</b>			
<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
<b>Aim 4a</b> Undertake a process of market testing for Workforce Development, developing recommendations for the future delivery and quality monitoring of the service  <b>Lead Officer: Laurence Downes, Commissioner</b>	Develop specifications for the service, with input from service teams, and engagement from key stakeholders  Develop a procurement plan for the market testing tendering process, finalising relevant financial and legal considerations. Seek Member approval for the procurement plan and proposed specifications as appropriate	Market testing tendering in process	Report back to Members on the outcome of the market testing exercise, presenting recommendations for consideration on the future delivery of services based on a 'best value' approach
<b>Spring Term Update</b> <b>March 2014</b>  Green	Specification workshops are in place with drafts in progress. Information briefings given to: all schools; early years providers, LBB staff and school governors.		

**Priority 4**

**Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;  
Education Commitment 2**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 4b</b> Support all financially viable schools to convert to academy status by December 2015</p> <p>Ensure that all remaining primary schools are in discussion with the Local Authority on federations/sponsors by December 2015</p> <p>(Primary schools conversion status as at 7<sup>th</sup> October 2013 :- 23 (31%), converted 13 (18%), conversion in progress 11 (15%), potential conversion 27 (36%), maintained)</p> <p><b>Lead Officer: Jo Twine Interim Project Manager Academies and Free Schools</b></p>	<p>Explore all options with maintained schools for conversion to academy status, including formal and informal collaborative groups</p> <p>Facilitate partnership arrangements between primary and secondary academies with schools yet to convert</p> <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools proactively converting and tailored support to the 'hard to reach' sector</p> <p>Positively support popular outstanding schools to become local academy sponsors (two per term)</p> <p>Report to Education PDS updating on Academy progress</p>	<p>Explore all options with maintained schools for conversion to academy status, including formal and informal collaborative groups</p> <p>Facilitate partnership arrangements between primary and secondary academies with schools yet to convert</p> <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools proactively converting and tailored support to the 'hard to reach' sector</p> <p>Positively support popular outstanding schools to become local academy sponsors (two per term)</p> <p>Report to Education PDS updating on Academy progress</p>	<p>Explore all options with maintained schools for conversion to academy status, including formal and informal collaborative groups</p> <p>Facilitate partnership arrangements between primary and secondary academies with schools yet to convert</p> <p>Provide packages of support (HR/Finance/Legal/Brokerage) to schools proactively converting and tailored support to the 'hard to reach' sector</p> <p>Positively support popular outstanding schools to become local academy sponsors (two per term)</p> <p>Report to Education PDS updating on Academy progress</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>As at 17<sup>th</sup> February 2014, the Primary School Academy conversion programme had achieved 28 (38%), converted 9 (12%), conversion in progress 28 (38%), exploring conversion 9 (12%), not actively exploring conversion</p> <p>The Bromley Academy Programme update is available on this agenda under Briefing Item reference ED 14034.</p>		

**Priority 4**

**Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;  
Education Commitment 2**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 4c</b> Work with the Archdiocese of Southwark to enable the Catholic cluster of schools to move forward to become academies</p> <p>(Primary school RC conversion status as at 7<sup>th</sup> October 2013 :- Converted - 1 Application received by DfE – 5 No formal application – 2)</p> <p>Work with the Diocese of Rochester to enable the Church of England (CE) cluster of schools to move forward to become academies</p> <p>(Primary school CE conversion status as at 7<sup>th</sup> October 2013 :- Academy Order received - 1 No formal application – 6)</p> <p><b>Lead Officer: Jo Twine Interim Project Manager Academies and Free Schools</b></p>	<p>Support a minimum of one CE school per term to achieve academy status</p> <p>Maintain dialogue with the Archdiocese providing support as required</p>	<p>Support a minimum of one CE school per term to achieve academy status</p> <p>Maintain dialogue with the Archdiocese providing support as required</p>	<p>Support a minimum of one C of E school per term to achieve academy status</p> <p>Maintain dialogue with the Archdiocese providing support as required</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Work has continued to assist the conversion of the Church of England and Roman Catholic clusters of maintained schools to become academies. Four Catholic Primary Schools and one Church of England Primary School are on target to convert to Academy status by 1<sup>st</sup> April 2014.</p>		

**Priority 4****Support all maintained schools to enter into the academy programme to allow them to benefit from the opportunities it presents;  
Education Commitment 2****This will be achieved by:**

<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>

**We will measure achievement by:**

December 2015 all Bromley schools that are financially viable will be academies.

December 2015 all remaining maintained primary schools will be in discussions with the LA on Federations/sponsors.

The range of models will include standalone convertors, MAT, Umbrella Trusts, informal partnerships, Federations and sponsored academies.



**Priority 5**

**Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3**

**This will be achieved by:**

<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
<b>Aim 5a</b> Support the Diocese of Rochester to undertake primary school expansion in the borough  <b>Lead Officer: Jo Twine</b> <b>Interim Project Manager</b> <b>Academies and Free Schools</b>	Support Bishop Justus with the progression of an application for a 2 Form Entry Free School in an area of basic need in Bromley	Support Bishop Justus with the progression of an application for a 2 Form Entry Free School in an area of basic need in Bromley	Support Bishop Justus with the progression of an application for a 2 Form Entry Free School in an area of basic need in Bromley
<b>Spring Term Update</b> <b>March 2014</b>  Green	Initial discussions have taken place. Support from the London Borough of Bromley remains in place, as required, throughout the process.		
<b>Aim 5b</b> Support the Archdiocese of Southwark as to the feasibility of secondary school expansion in the borough  <b>Lead Officer: Jo Twine</b> <b>Interim Project Manager</b> <b>Academies and Free Schools</b>	Work with the Archdiocese of Southwark on proposals for a Catholic Secondary Free School	Work with the Archdiocese of Southwark on proposals for a Catholic Secondary Free School	Work with the Archdiocese of Southwark on proposals for a Catholic Secondary Free School
<b>Spring Term Update</b> <b>March 2014</b>  Green	Dialogue continues with the Archdiocese with a new Catholic secondary school provision in the Borough supported in principle. <a href="#">Update on School expansions</a>		

**Priority 5****Encourage parents, faith groups and others to work with the borough to increase the range & diversity of the outstanding schools on offer; Education Commitments 3****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Aim 5c</b> Ensure that the good working relationship continues with the Diocese and Archdiocese through open dialogue and challenge during the categorisation process and intervention in under-performing schools  <b>Lead Officer: Nina Newell</b> <b>Head of Schools and Early Years Commissioning and Quality Assurance</b>	Deliver a package of support to the two RC and one CofE 'high priority' schools	Undertake annual categorisation process and work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing	Work in partnership with the Diocese and Archdiocese in delivering a package of support to schools identified as under performing in the summer term annual categorisation process
<b>Spring Term Update</b> <b>March 2014</b>  Green	Support continues to the Church of England 'high priority' school whilst it transfers to Academy status (planned conversion date April 2014).  Work in ongoing with all 'requiring improvement' Catholic schools during the transition to Academy status.		

**We will measure achievement by:**

100% Church of England schools converted under MAT or 'chain' arrangement with relevant Diocese by December 2015.  
 100% Roman Catholic schools converted under MAT or 'chain' arrangement with relevant Diocese by December 2015.

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
<b>Aim 6a</b> Undertake a process of market testing for SEN Inclusion Support, developing recommendations for the future delivery and quality monitoring of this service  <b>Lead Officer: Laurence Downes, Commissioner</b>	Develop specifications for the service, with input from service teams, and engagement from key stakeholders (including, but not limited to schools, early years providers, parents and children)  Develop a procurement plan for the market testing tendering process, finalising relevant financial and legal considerations. Seek Member approval for the procurement plan and proposed specifications as appropriate	Market testing tendering in process	Report back to Members on the outcome of the market testing exercise, presenting recommendations for consideration on the future delivery of services based on a 'best value' approach
<b>Spring Term Update March 2014</b>  Green	Specification workshops are in place with drafts in progress. Information briefings given to: all schools; early years providers, LBB staff and school governors.		
<b>Aim 6b</b> Commence discussions with relevant schools on management arrangements for the primary and secondary hearing impairment units  <b>Lead Officer: Laurence Downes, Commissioner</b>	Discussions with relevant schools in progress	Development of recommendations for consideration by Members	Implementation of recommendations

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Spring Term Update March 2014</b>  Green	Initial discussions held with schools and senior managers of the provision.		
<b>Aim 6c</b> Implement the SEN Education Reform as laid out in the Children and Families Bill. Commence the process for transition of Statements of Special Educational Needs to Education, Health and Care (EHC) plans  <b>Lead Officer: Mary Çava Head of SEN and Disability</b>	Establish the framework for transition of Statements of Special Educational Need to Education, Health and Care (EHC) plans	Roll out Education, Health and Care plans in line with annual reviews  All new assessments will follow the Education, Health and Care framework	Roll out Education, Health and Care plans in line with annual reviews  All new assessments will follow the Education, Health and Care framework
<b>Spring Term Update March 2014</b>  Green	Early discussions are in place for the transition pending confirmation of the requirements of the Code of Practice. Paper presented to January 2014 Care Services and Education PDS highlighting the implications of the new legislation.  <a href="#">SEN Pathfinder Project and Children and Families Bill</a> <a href="#">SEN Pathfinder Project - Code of Practice</a>		

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Aim 6d</b> Establish the SEN local offer provision of both schools and the Local Authority as specified in the draft Special Educational Needs (SEN) Code of Practice for 0-25 year olds (Oct 2013)  <b>Lead Officer: Mary Çava</b> <b>Head of SEN and Disability</b>	Publication of the SEN Local Authority local offer defining thresholds of SEN and top up resource available to meet needs  Publish guidance documentation for schools to access top up funding  Facilitate a workshop with Special Educational Needs Coordinators to ensure understanding of the process  Implement template with schools to enable them to meet DfE requirements on information provision for their SEN local offer	Publication of the School local offer	
<b>Spring Term Update</b> <b>March 2014</b>  Green	Conference to launch the Local Offer took place on 5 <sup>th</sup> February 2014. Further workshops are planned to ensure that the information and process is embedded consistently across schools.  Banded funding guide completed and distributed to all Secondary Head Teachers (January 2014). Distribution to Primary Head Teachers is planned for this quarter.  SEN Local Offer template completed and distribution planned for this quarter.		

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Aim 6e</b> Expand the Glebe School by two forms of entry from September 2014 to extend good practice and high quality provision for children with Autistic Spectrum Disorder (ASD)  <b>Lead Officer: Mary Çava</b> <b>Head of SEN and Disability</b>	Building works to be undertaken to deliver additional capacity  Support school with preparation for additional 16 Autistic Spectrum Disorder (ASD) pupils from September 2014	Building works to be undertaken to deliver additional capacity  Support school with preparation for additional 16 Autistic Spectrum Disorder (ASD) pupils from September 2014	Opening of expanded Glebe School
<b>Spring Term Update</b> <b>March 2014</b>  Green	Feasibility study for Glebe School options considered by Education PDS. Works realigned in line with demand for places, with one form of entry now planned for September 2014.  Building works are progressing at Riverside.		
<b>Aim 6f</b> In conjunction with Croydon, Merton and Bexley, proactively manage SEN educational placements with the independent market focusing on market development, negotiation and commissioning strategies, modelling future demand and sharing best practice. Use collective 'voice' to negotiate consistency in practice as well as seeking increased value for money.  <b>Lead Officer: Mary Çava</b> <b>Head of SEN and Disability</b>	Undertake a review of eight schools using outcomes to drive local market provision and ensure consistency and cost effectiveness of placements  Use review data to develop a value for money market to meet future need and shape place planning	Undertake a review of eight schools (per borough) using outcomes to drive local market provision and ensure consistency and cost effectiveness of placements  Use review data to develop a value for money market to meet future need and shape place planning	

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Spring Term Update March 2014</b>  Green	Launched joint approach to the market at a provider event in November 2013.  Targeted meetings held with 'top ten' providers in terms of spend.  Ongoing engagement with the market to shape future provision including development of a joint commissioning strategy to maximise the benefits of collaboration.		
<b>Aim 6g</b> Enable young people with more complex Learning Difficulties and/or Disabilities (LDD) to live, learn and work within their own community by developing mixed education packages across mainstream and specialist provision  <b>Lead Officer: Debi Christie, Commissioning Manager (Specialist Provision)</b>	Identification of a small cohort of young people (maximum six) with more complex needs, leaving school in July 2014 requiring a mixed education package across mainstream and specialist to enable them to remain within their local community. Meetings between Bromley College, Nash College and the Local Authority taken place to develop packages of support	Packages of support developed and agreed and detailed in each young person's Education, Health and Care Plan. Provision/support commissioned through the 2014/15 High Needs Student (HNS) placement process	Young people move from school to their further education placement, with appropriate package of support in place to meet need
<b>Spring Term Update March 2014</b>  Green	Cohort of 5 young people with complex needs currently being assessed at Bromley College with the support of social care and health to ensure a holistic package is in place to enable them to remain within their local community. The partnership between schools, colleges, young people, families and the voluntary sector continues to strengthen. Work has commenced with Oxleas NHS Trust to develop skills at Bromley College around integrating therapies into the curriculum, together with identifying young people requiring Speech and Language Therapy, Physiotherapy and Occupational Therapy to access and progress in education. Currently exploring ways to develop more formal link courses between schools and Bromley College to aid smoother transition and retention to Further Education.		
<b>We will measure achievement by:</b>			

**Priority 6****Ensure those pupils with special educational needs have good outcomes; Education Commitments 5, 6 and 15****This will be achieved by:**

<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
September 2014: <ul style="list-style-type: none"><li>• Reduction in reliance on out borough placements for ASD complex and Aspergers Syndrome</li><li>• 16 additional ASD places at Glebe School</li><li>• the Single statutory Education, Health and Education Plan (EHC) will be in place for those children with the most complex and enduring needs including Pathfinder modifications.</li></ul>			



**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

<b>Aims</b>	<b>Actions for 2014</b>		
	<b>Spring Term</b>	<b>Summer Term</b>	<b>Autumn Term</b>
<p><b>Aim 7a</b> Undertake a process of market testing for the Behaviour Service, developing recommendations for the future delivery and quality monitoring of this service</p> <p><b>Lead Officer: Laurence Downes, Commissioner</b></p>	<p>Develop specifications for each service, with input from service teams, and engagement from key stakeholders (including, but not limited to schools, parents and children)</p> <p>Develop a procurement plan for the market testing tendering process, finalising relevant financial and legal considerations. Seek Member approval for the procurement plan and proposed specifications as appropriate</p>	<p>Market testing tendering in process</p>	<p>Report back to Members on the outcome of the market testing exercise, presenting recommendations for consideration on the future delivery of services based on a 'best value' approach</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Specification workshops are in place with drafts in progress. Information briefings given to: all schools; early years providers, LBB staff and school governors.</p>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7b</b> Undertake a full market test of the Bromley Adult Education Service, to establish the opportunities for maintaining high quality education opportunities, representing good value for money for the local authority, taxpayers and clients of the service</p> <p><b>Lead Officer: Debi Christie, Commissioning Manager (Specialist Provision)</b></p>	<p>Approach and timeline outlined and options appraisal completed, resulting in a preferred service specification option presented to Education PDS for endorsement</p>	<p>Outcome of market testing exercise and best value analysis completed, presented to Education PDS for decision to appoint and contract</p>	<p>Contract negotiations complete and contract commences with smooth transition from existing to new service</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Approach and timeline agreed by Members. Investigative work with internal colleagues and meetings with the Skills Funding Agency (funder) taken place. The SFA have provided four possible options to Local Authorities in their approach to potentially externalising the service, which are currently being evaluated.</p>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7c</b> In conjunction with Job Centre Plus (JCP), deliver approved qualification courses for adult learners designed with employability in mind</p> <p><b>Lead Officer: Carol Arnfield, Head of Service, Adult Education</b></p>	<p>Review progress made towards Skills Funding Agency allocation targets in autumn term. Plan interventions if underperformance identified (provision in addition to that listed below)</p> <p>Key targets for Spring term:</p> <ul style="list-style-type: none"> <li>• 5 CV Writing courses</li> <li>• 5 Level 1 Award in Computing courses</li> <li>• 2 Level 1 Award in Retail courses</li> <li>• 3 Job Search and Interview Skills courses</li> <li>• 3 Level 1 Office Skills courses</li> </ul>	<p>Review progress made towards Skills Funding Agency allocation targets in spring term. Plan interventions if underperformance identified (provision in addition to that listed below)</p> <p>Key targets for summer term</p> <ul style="list-style-type: none"> <li>• 5 CV Writing courses</li> <li>• 5 Level 1 Award in Computing courses</li> <li>• 2 Level 1 Award in Retail courses</li> <li>• 3 Job Search and Interview Skills courses</li> <li>• 3 Level 1 Office Skills courses</li> </ul> <p>Plan SFA funded provision for autumn term to meet 2014/15 SFA funding targets</p>	<p>Submit final data return to Skills Funding Agency reporting end of 2013/14 full year performance</p> <p>Review progress against enrolment targets for full year courses</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Nationally, the autumn term Skills Funding Agency (SFA) funding performance report was inconclusive. A mid year update from the SFA is expected to reassess the position.</p> <p>Courses planned for the spring term include</p> <ul style="list-style-type: none"> <li>• 5 CV writing courses</li> <li>• 3 Level 1 Award in Computing</li> <li>• 2 Level 1 Award in Retail</li> <li>• 3 Job Search and Interview Skills</li> <li>• 3 Level 1 Office Skills</li> </ul>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7d</b> In partnership with the voluntary and third sector, devise and deliver a programme of educational support for 'hard to reach' groups</p> <p><b>Lead Officer: Carol Arnfield, Head of Service, Adult Education</b></p>	<p>Develop and deliver a programme of courses enriching life and enhancing employment opportunities</p> <p>Key targets for Spring term</p> <ul style="list-style-type: none"> <li>• Work with 10 partners to deliver 20 enrichment courses including               <ul style="list-style-type: none"> <li>- basic IT/digital literacy</li> <li>- health and fitness</li> <li>- arts and crafts</li> <li>- cookery</li> <li>- sewing skills</li> </ul> </li> <li>To support:-               <ul style="list-style-type: none"> <li>- learners with learning difficulties/disabilities</li> <li>- learners with mental health issues</li> <li>- unpaid carers</li> <li>- gipsy and travellers</li> <li>- 3 BME groups</li> </ul> </li> <li>• In partnership with the LBB employment and skills team at Mottingham and Cotmandene outreach centres, deliver a programme of 8 courses to include Family Learning, personal development, and basic IT</li> </ul>	<p>Develop and deliver a programme of courses enriching life and enhancing employment opportunities</p> <p>Key targets for Summer term</p> <ul style="list-style-type: none"> <li>• Work with 1 new partner delivering basic IT to low income families</li> <li>• Work with 11 partners to deliver 23 enrichment courses</li> </ul>	<p>Undertake a needs analysis of 'hard to reach' groups for targeted provision for 2014/15</p> <p>Develop and deliver a programme of courses enriching life and enhancing employment opportunities</p>

**Priority 7**

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<b>Spring Term Update March 2014</b>  Green	<p>20 courses are currently being delivered, working with 11 partners. A further 10 courses are planned to start later in the term. In addition to working with the identified groups, provision will also support marginalised mothers.</p> <p>In partnership with the LBB employment and skills team at Mottingham and Cotmandene outreach centres, 6 courses including family learning, personal development and basic IT are currently running with a further 3 planned to start later in the spring term.</p>		
<b>Aim 7e</b> In partnership with local providers and further education colleges, build on the recently approved alternative provision for Key Stage 4 pupils to minimise the numbers 'Not in Education, Employment or Training' (NEET)  <b>Lead Officer: John Burrell KS4 Alternative Provision Manager</b>	Work with cohort to maximise likelihood of remaining in education, employment and training	Work with cohort to ensure that they remain in education, employment and training  Undertake needs analysis to ensure provision for 2014/15 academic year is sufficient in both terms of places and breadth of subjects covered. Where appropriate, commission additional provision from partner organisations	Work with cohort to maximise likelihood of remaining in education, employment and training
<b>Spring Term Update March 2014</b>  Green	<p>There are currently 32 Year 11 students enrolled in Local Authority alternative provision.</p> <p>The new 14-16 provision for Key Stage Four students at Bromley College will open in September 2014 and will take up to 60 students.</p> <p>Bromley Alternative Provision Academy (BAPA) will also be linked to Bromley College and will provide additional Vocational opportunities for up to 25 Key Stage Four students.</p>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7f</b> Review provision of home/hospital and respite education services to students unable to attend mainstream school. Aim to :- - improve outcomes for individuals, - promote social inclusion - minimise the numbers 'Not in Education, Employment or Training'</p> <p>This action will feed into the Behaviour Services element of the Education Commissioning Programme</p> <p><b>Lead Officer: John Burrell KS4 Alternative Provision Manager</b></p>	<p>In partnership with service users, review existing provision to minimise the numbers 'Not in Education, Employment or Training'</p>	<p>In partnership with providers, commission provision to minimise the numbers 'Not in Education, Employment or Training'</p>	<p>In partnership with providers, commission provision to minimise the numbers 'Not in Education, Employment or Training'</p>
<p><b>Spring Term Update March 2014</b></p> <p>Green</p>	<p>Currently 23 students attend Respite education.</p> <p>There are also students who are unable to attend mainstream education who receive group tuition (max 10 students) from the joint 'Home and Hospital and Respite' provision. There are up to 60 students who receive home tuition elsewhere (home or libraries), and 23 at the Nightingale centre.</p> <p>The service also monitors those who have Elected to Home Educate (180 students) and works with those in Year 11 to assure transition to post 16.</p>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7g</b> Embed the Raising the Participation Age (RPA) Strategy, Action Plan and Commissioning priorities</p> <p><b>Lead Officer: Paul King</b> <b>Head of Service, Bromley Youth Support Programme</b></p>	<p>RPA strategy presented to Members (to include progress against RPA Action Plan)</p> <p>Special report on NEET to Members</p> <p>Schools to be updated on the Local Authority's RPA strategy and briefed on the support available from the Local Authority and its partners to young people at the risk of NEET</p> <p>Identify and consult with stakeholders on the Local Authority's commissioning priorities to support full participation</p>	<p>Draft revised Action Plan for 2014-15</p>	<p>Review and report on progress against the Raising the Participation Age Action Plan</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Not in Education, Employment or Training/Raising the Participation Age report presented to Education PDS 30<sup>th</sup> January 2014 outlining</p> <p>a) The Borough's performance relating to the identification of, and provision of, support for young people currently not participating, or at risk of not participating, in Education, Employment or Training</p> <p>b) The Borough's strategies for improving the participation of young people in Education, Employment or Training</p> <p><a href="#">Not in Education, Employment or Training (NEET) - Strategies for improving the participation of young people in EET</a></p> <p><a href="#">Not in Education, Employment or Training (NEET) Appendix 1</a></p>		

**Priority 7**

**Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10**

**This will be achieved by:**

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7h</b> Ensuring the Borough's participation information and tracking services are comprehensive and, in particular, that they provide a practical basis for identifying and supporting young people who are at risk of not participating in EET or who are NEET</p> <p><b>Lead Officer: Paul King</b> <b>Head of Service, Bromley Youth Support Programme</b></p>	<p>Conduct a review of existing arrangements to ensure that the Borough's participation information and tracking services are comprehensive and able to support the timely identification of young people who are risk of not participating in EET or who are NEET</p> <p>Refresh the Local Authority workforce's knowledge of tracking expectations and procedures</p>	<p>Implement any changes following review required to ensure that the Borough's participation, information and tracking services are comprehensive and able to support the timely identification of young people who are at risk of not participating in EET or who are NEET</p> <p>Implement September Guarantee tracking exercise and ensure that those identified as without an order of EET for September are provided with support</p>	<p>Conduct annual survey of student destinations</p> <p>Conclude September Guarantee tracking exercise and ensure that all young people without an offer of EET are provided with support</p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Existing arrangements reviewed and exemption sought to remain with present provider as most cost effective means of providing participation tracking services.</p> <p>Service leads briefed on all tracking requirements through Participation in Education, Employment or Training (PEET) meetings. RPA briefing page published on the Council's web site on 16<sup>th</sup> January 2014. <a href="#">Raising the Participation Age Bromley Web Site Page</a></p>		



**Priority 7**

Ensure high quality provision continues for vulnerable groups, those leaving school and others over the school leaving age whether through preparation for employment, apprenticeships or higher education; Education Commitments 7 – 10

This will be achieved by:

Aims	Actions for 2014		
	Spring Term	Summer Term	Autumn Term
<p><b>Aim 7i</b> Through a second phase of investment, support youth employment opportunities for Bromley Residents</p> <p><b>Lead Officer: Hannah Jackson</b> <b>Project Officer, Renewal and Recreation</b></p> <p>Note: Aim amended to reflect revised parameters of project</p>	<p>Form a task and finish group to undertake an options appraisal</p> <p><a href="#">Bromley Youth Employment Project</a></p>	<p>This aim is monitored and reported via the Renewal and Recreation Portfolio Plan</p> <p><a href="#">Recreation and Renewal Portfolio Plan 2013/14 (Aim 3d page 23)</a></p>	<p>This aim is monitored and reported via the Renewal and Recreation Portfolio Plan</p> <p><a href="#">Recreation and Renewal Portfolio Plan 2013/14 (Aim 3d page 23)</a></p>
<p><b>Spring Term Update</b> <b>March 2014</b></p> <p>Green</p>	<p>Phase One of the project has created employment opportunities for 48 young unemployed residents. A task and finish group will be established to undertake an options appraisal of Phase Two of the project.</p>		

**We will measure achievement by:**

At the end of the Summer Term the Borough will have a comprehensive overview of support that is available to young people in Bromley to enable them to participate in EET.

By Dec 2014

- the Borough will know the EET participation of school leavers - 95% of all school leavers and others of school leaving age;
- more than 85% of all school leavers and others of school leaving age will be in EET

At the end of the three year project (2013-2016) a minimum of 66 apprenticeships and 132 internships

Adult Education College (available at the end of the Summer Term reported in Autumn):

- retention at adult skills courses for post 16 years is greater than 92%
- attendance at adult skills courses for post 16 years is greater than 88%
- achievement at adult skills courses for post 16 years is greater than 92%

## Glossary

AD	Assistant Director
ASD	Autistic Spectrum Disorder
BAEC	Bromley Adult Education College
BEBP	Bromley Education Business Partnership
BYSP	Bromley Youth Support Programme
CE	Church of England
CPD	Continuing Professional Development
DFE	Department for Education
EET	Education, Employment or Training
EHC	Education, Health and Care
ESF	European Social Fund
HNS	High Needs Student
IAG	Information, Advice and Guidance
JCP	Job Centre Plus
LA	Local Authority
LAC	Looked after Children
LBB	London Borough of Bromley
LDD	Learning Difficulties and/or Disabilities
MAT	Multi Academy Trust
NEET	Not in Education, Employment or Training
NQT	Newly Qualified Teachers
PAP	Pre Apprenticeship Programme
PDS	Policy, Development and Scrutiny
PEET	Participation in Education, Employment or Training
PSAG	Primary Schools Advisory Group
QIP	Quality Improvement Programme
RC	Roman Catholic
RONIS	Risk of NEET Indicators
RPA	Raising the Participation Age
SEN	Special Educational Needs
SEND	Special Educational Needs and Disability
SFA	Skills Funding Agency
VFM	Value for Money
YOT	Youth Offending Team

## London Borough of Bromley

### PART 1 - PUBLIC

**Briefing for Education Policy Development and Scrutiny Committee  
Tuesday 18 March 2014**

## **ACHIEVING TWO YEAR OLDS' CAPITAL ALLOCATION MARCH 2014 UPDATE**

Contact Officer: Jane Bailey, Interim Assistant Director: Education  
Tel: 020 8313 4146 E-mail: Tel: 020 8313 4146

Chief Officer: Executive Director of Education, Care & Health Services

### **1. Summary**

1.1 A briefing was provided in September 2013, outlining the intended process for the £557,903 of capital funding that has been allocated to Early Years.

The capital funding is intended to support:

- the provision of an increased number of free places for two year old children who meet specific criteria;
- the building of capacity to deliver additional places for 2 year olds within Private, Voluntary, Independent and Maintained Early Years' provision in response to this becoming statutory for 20% of two year olds in September 2013, increasing from 10 to 15 hours and increasing to 40% of two year olds from 2014.

### **2. Background**

2.1 Free Early Education for two year olds became statutory in September 2013 for the 20% of two year olds whose parents are in receipt of benefits eligible for Free School Meals, and also Looked After Children. This will increase to 40% of two year olds in September 2014.

2.2 The Council will have the same statutory duty to provide sufficient places for eligible two year olds, as it does for the universal provision for three and four year olds.

### **3. Briefing**

3.1 Further to our previous briefing provided in September 2013, below is a summary of the four shortlisted schemes that are over £100k. Feasibility studies will be undertaken and provided they can be delivered on time and in budget they will go ahead.

- (i) Blossom Years Day Nursery - Chislehurst  
£128k for a modular build to accommodate 20 additional two year olds

- (ii) Honeys Nursery – Biggin Hill  
£130k for a modular build to accommodate 18 additional two year olds
- (iii) Southborough Pre-School – Bromley Common and Keston  
£130k for a modular build to accommodate 18 additional two year olds
- (iv) Orpington Priory Nursery – Orpington  
£100k for contribution to the renovation of the Library – the proposal is to provide a new Day Care Nursery facility at the old Orpington Library as part of a larger scheme.

- 3.2 If the larger schemes prove to be not feasible, funding will be reallocated to smaller projects with the same aim. We received several medium-sized bids for capital build of over £15k, and a large number of smaller bids.
- 3.3 Previously, we have entered into clawback agreements for any capital scheme of £15k or over and intend to use the same process for this capital funding.
- 3.4 Early Years officers conducted extensive investigations into the potential advantages of external consultants managing these projects under the terms of existing construction framework agreements.
- 3.5 Following this detailed appraisal, it was decided that Strategic Property Services could offer high quality support for these proposals in-house at a competitive rate. Strategic Property Services have created a detailed information pack for settings.
- 3.6 Site visits were scheduled for late February. Officers from Strategic Property Services and the Early Years Quality and Sufficiency Service visited each of the settings, and worked with setting managers to explain how the planning and construction process will develop.
- 3.7 Officers from the Early Years Quality and Sufficiency Service have set up local client groups for each project. The groups consist of stakeholders and local decision-makers who will be involved in overseeing the progress of these projects.
- 3.8 Further updates will be provided as required, and by September 2014 at the latest.

## London Borough of Bromley

### PART 1 - PUBLIC

**Briefing for Education  
Policy Development and Scrutiny Committee  
Tuesday 18<sup>th</sup> March 2014**

## BROMLEY ACADEMY PROGRAMME UPDATE

Contact Officer: Jane Bailey Interim Assistant Director Education  
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### 1. Summary

- 1.1 This is the updated information for Members on the academy conversion programme as at 17<sup>th</sup> February 2014. There are now 44 academies within Bromley (no increase since the last report was presented), 10 more are in the process of converting and a further 33 are in the initial stages of exploring conversion. Thirteen schools have converted in 2013/14 to date.
- 1.2 The information also indicates formal partnership or sponsorship arrangements relevant to Bromley schools where these are known.

### 2. THE BRIEFING

- 2.1 Overall Summary of the Academy Programme as at 17 February 2014.

Type	Converted		Maintained - Conversion in Progress		Maintained - Exploring Conversion		Maintained – Not Actively Exploring Conversion		Total	
Secondary	16	94%	0	0%	1	6%	0	0%	17	100%
Primary	28	38%	9	12%	28	38%	9	12%	74	100%
Special	0	0%	0	0%	4	100%	0	0%	4	100%
PRU	0	0%	1	100%	0	0%	0	0%	1	100%
<b>Total</b>	<b>44</b>	<b>46%</b>	<b>10</b>	<b>11%</b>	<b>33</b>	<b>34%</b>	<b>9</b>	<b>9%</b>	<b>96</b>	<b>100%</b>

## 2.2 Schools which have converted to Academy Status

<b>A</b>	<b>PRIMARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1	<b>Hayes Primary School</b> Actively exploring sponsorship of other schools Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough	Conversion	1 July 2011
2	<b>Warren Road Primary School</b>	Conversion	1 July 2011
3	<b>Balgowan Primary School</b>	Conversion	1 August 2011
4	<b>Biggin Hill Primary School</b> Consulting with parents and public about a potential sponsored or multi-academy trust arrangement with Charles Darwin school.	Conversion	1 August 2011
5	<b>Darrick Wood Infant School and Nursery</b>	Conversion	1 August 2011
6	<b>Green Street Green Primary School</b>	Conversion	1 August 2011
7	<b>Pickhurst Infant School</b> Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough	Conversion	1 August 2011
8	<b>Pickhurst Junior School</b> Exploring potential MAT arrangements.	Conversion	1 August 2011
9	<b>The Pioneer Academy (formerly Stewart Fleming Primary School)</b> Part of the The Pioneer Academy Trust and exploring potential MAT arrangements in the borough. The Pioneer Trust sponsors a school in Bexley.	Conversion	1 August 2011
10	<b>Valley Primary School</b>	Conversion	1 August 2011
11	<b>Crofton Junior School</b>	Conversion	1 December 2011
12	<b>Tubbenden Primary School</b>	Conversion	1 March 2012
13	<b>St James' RC Primary School</b>	Conversion	1 April 2012
14	<b>Crofton Infant School</b>	Conversion	1 September 2012
15	<b>Hillside Primary School</b> Hillside is sponsored by The Priory as part of a MAT.	Sponsored Conversion	1 September 2012
16	<b>Parish Primary School</b> Parish is part of the Aquinas Trust with Bishop Justus.	Conversion	1 August 2013
17	<b>Alexandra Juniors</b>	Conversion	1 September 2013

<b>A</b>	<b>PRIMARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
18	<b>Highfield Infants' School</b>	Conversion	1 September 2013
19	<b>Raglan Primary School</b>	Conversion	1 September 2013
20	<b>Harris Academy Kent House (formerly Royston Primary)</b>  Part of the Harris Federation, which in Bromley includes Harris Kent House, Harris Crystal Palace, Harris Bromley and Harris Beckenham.	Sponsored Conversion	1 September 2013
21	<b>Harris Academy Crystal Palace (formerly Malcolm Primary School)</b>  Part of the Harris Federation, which in Bromley includes Harris Kent House, Harris Crystal Palace, Harris Bromley and Harris Beckenham.	Sponsored Conversion	1 September 2013
22	<b>Gray's Farm Primary School</b>  Part of The Kemnal Academies Trust	Sponsored Conversion	1 September 2013
23	<b>Highfield Junior</b>	Conversion	1 October 2013
24	<b>Alexandra Infants</b>	Conversion	1 December 2013
25	<b>Farnborough Primary</b>	Conversion	1 December 2013
26	<b>Manor Oak</b>	Conversion	1 December 2013
27	<b>Perry Hall Primary</b>	Conversion	1 December 2013
28	<b>Castlecombe</b>  Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough	Conversion	1 January 2014

<b>B</b>	<b>SECONDARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1	<b>Kemnal Technology College</b>  Part of the The Kemnal Academies Trust. This includes Gray's Farm Primary.	Conversion	1 September 2010
2	<b>Darrick Wood Secondary School</b>  Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough	Conversion	1 December 2010
3	<b>Beaverwood School for Girls</b>  Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough	Conversion	1 March 2011

B	SECONDARY SCHOOLS	POSITION	TIMESCALE
4	<p><b>Bishop Justus CE Secondary School</b></p> <p>Bishop Justus has set up the Aquinas Trust and is exploring MAT arrangements in the borough. Keston may join the Trust.</p> <p>Parish is part of the Trust.</p> <p>Bishop Justus has been approved as a sponsor and is considering sponsorship arrangements.</p>	Conversion	1 March 2011
5	<p><b>Coopers Technology College</b></p>	Conversion	1 March 2011
6	<p><b>Charles Darwin School</b></p>	Conversion	1 April 2011
7	<p><b>Hayes School (Bromley) (formerly Hayes School)</b></p> <p>Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough</p>	Conversion	1 April 2011
8	<p><b>Langley Park School for Boys</b></p>	Conversion	1 April 2011
9	<p><b>Newstead Wood School (formerly Newstead Wood School for Girls)</b></p>	Conversion	1 April 2011
10	<p><b>Ravens Wood School</b></p> <p>Ravens Wood sponsors a school outside the borough.</p>	Conversion	1 April 2011
11	<p><b>The Ravensbourne School</b></p> <p>The Ravensbourne School has set up the Education for the 21<sup>st</sup> Century Trust and is exploring MAT arrangements in the borough. Scotts Park is about to join the Trust.</p>	Conversion	1 April 2011
12	<p><b>Bullers Wood School</b></p>	Conversion	1 May 2011
13	<p><b>Langley Park School for Girls</b></p> <p>Linked to the Realise Academy Partnership Trust – a schools partnership arrangement in the borough</p>	Conversion	1 August 2011
14	<p><b>Harris Academy Beckenham (formerly Kelsey Park Sports College)</b></p> <p>Part of the Harris Federation, which in Bromley includes Harris Kent House, Harris Crystal Palace, Harris Bromley and Harris Beckenham.</p>	Sponsored Conversion	1 September 2011
15	<p><b>Harris Academy Bromley (formerly Cator Park School)</b></p> <p>Part of the Harris Federation, which in Bromley includes Harris Kent House, Harris Crystal Palace, Harris Bromley and Harris Beckenham.</p>	Conversion	1 September 2011



<b>B SECONDARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
16	<b>The Priory School</b>  The Priory School sponsors Hillside Primary as part of a MAT.	Conversion	1 May 2012

### 2.3 Schools In The Process of Conversion to Academy Status

<b>A</b>	<b>PRIMARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1	<b>Holy Innocents Catholic Primary School</b>  Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (June 2013 list)  Academy Order received 23 October 2013  School has confirmed (February 2014) that conversion will be delayed, no estimated date as yet	TBC
2	<b>Keston</b>	MAT with Aquinas Trust proposed.  Academy Order received – December 2013	1 April 2014
3	<b>Scotts Park</b>	MAT with Ravensbourne proposed.  Academy Order received by school – December 2013.	1 April 2014
4	<b>St Johns</b>	Sponsored academy with Diocese of Rochester acting as sponsor.  Academy Order received 17 July 2013	1 April 2014
5	<b>St Josephs</b>  Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (June 2013 list)  Academy Order received 23 October 2013	1 April 2014
6	<b>St. Marys RC Primary School</b>  Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (October 2013 list)  Academy Order received 23 October 2013  School has confirmed (February 2014) that conversion will be delayed, no estimated date as yet	TBC

<b>A</b>	<b>PRIMARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
7	<b>St Peter and St Pauls</b> Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (August 2013 list).  Academy Order received 23 October 2013	1 April 2014
8	<b>St Philomena's RC Primary School</b> Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (July 2013 list).  Academy Order received 23 October 2013	1 April 2014
9	<b>St Vincents</b> Part of the catholic school umbrella trust	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  Application received by DfE (June 2013 list).  Academy Order received 23 October 2013	1 April 2014

<b>B</b>	<b>PUPIL REFERRAL UNIT</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1	<b>PRU (Kingswood &amp; Grovelands)</b>	Academy Order received (January 2014) for approval for conversion to academy status sponsored by Bromley College of Further & Higher Education.	1 September 2014

#### 2.4 Schools Actively Exploring Conversion to Academy Status

<b>A</b>	<b>PRIMARY &amp; SPECIAL SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1-3	<b>Three</b> Primary/Infant Schools	Indication that application submitted January 2014 as part of a MAT.  Awaiting confirmation.	TBC
4-22	<b>Nineteen</b> Primary Schools	Exploration of potential partnerships but no firm plans.	N/A
23	<b>One</b> Primary School	Considering joint MAT within Borough.	N/A

<b>A</b>	<b>PRIMARY &amp; SPECIAL SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
24	<b>Burnt Ash Primary</b>	Burnt Ash consulted with parents on the question of conversion to academy status in March 2013  No formal application logged by DfE as yet and no firm plans in place.	N/A
25	<b>Hawes Down Infants</b>	Confirmation to LA in January 2013 of intent to submit Expression of Interest to DfE.  June 2013 statement that academy decision has been deferred to a later date (not specified).	N/A
26	<b>James Dixon Primary</b>	Notification to LA in February 2013 of Governor decision to apply for academy conversion. No formal application logged by DfE.  Confirmation to LA in September 2013 of intent to change status from community to foundation school as of December 2013.	N/A
27	<b>Southborough Primary</b>	Southborough consulted with parents on the question of conversion to academy status in March 2013.  Exploration of potential partnerships but no firm plans.	N/A
28	<b>St Anthony's RC Primary</b>	Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.  No formal application logged by DfE as yet.	TBC
29-32	<b>Four Special Schools</b>	Exploration of potential partnerships but no firm plans.	N/A

<b>B</b>	<b>SECONDARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1	<b>St Olave's Grammar School</b>	Notification to Local Authority (October 2010).  Conversion approval 'on hold' pending resolution of governance composition between the Diocese of Rochester, the School and the Department for Education.	TBC

## 2.5 Status of Other Schools

<b>A</b>	<b>PRIMARY SCHOOLS</b>	<b>POSITION</b>	<b>TIMESCALE</b>
1 - 9	<b>Nine Primary Schools</b>	Either the position is to be confirmed or they are not considering conversion at this time.	N/A

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